



The Forest CE Federation

'Small enough to care. Large enough to inspire
Valuing all God's children'

Executive Headteacher: Mrs Eliza Hollis

www.forestfederation.co.uk

e.hollis@forestfederation.co.uk

Dear Parent/Carer

PARENT GOVERNOR VACANCIES

We have an upcoming vacancy for a parent governor. Becoming a parent governor is one of the most significant ways you can help promote the partnership between school and home for the benefit of the children. The governing body's main tasks are to ensure that pupils receive high quality education, to plan for development and improvement, and to support the school. For information about our current governing body, please see the relevant pages on the school website under Information/Governors: <https://www.forestfederation.co.uk/>

Anyone who has parental responsibility for a pupil at the school at the time of the election can stand for election except for parents who are paid to work in the school for more than 500 hours in any consecutive 12-month period (at the time of election or appointment) or are an elected member of the local authority.

The full governing body typically meets 4 times a school year with additional committee meetings taking place in the interim between meetings. The committees include Finance, Building & Personnel and Curriculum and Standards. Governors are expected to serve on at least one committee. We are particularly in need of candidates who are experienced or has an interest in finance/ budgets. Governors are NOT expected to work in these areas; their purpose is to understand and oversee the school's activities. We welcome candidates from every area of our school's parent community and offer training to develop all governors.

If you would like to stand as a parent governor, the school office must receive all nominations by 12:00 noon on **21st October**. You may nominate yourself. Candidates are requested to write a few words (100-200) about themselves and why they wish to become a governor. If we receive more than two nominations, there will be an election. Candidates may not withdraw from the election once ballot papers have been circulated.

If you would like to know a little more about becoming a parent governor, you are welcome to speak to me at any time, or the Chair of Governors, Mr Daniel Lister (d.lister@forestfederation.co.uk).

Yours sincerely

E Hollis

Mrs Eliza Hollis
Executive Headteacher

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